

- ... you must never give your time card to anyone else?
- ... from 1 October 2022 you have to receive gross hourly pay of at least €12,00?
- ... after working time of more than 6 and up to 9 hours you have the right to a break of 30 minutes in total?
- ... after 9 hours of working time you have the right to a break of 45 minutes?
- ... you must not work more than 10 hours a day without special permission?
- ... you have to have at least 11 hours of rest after the end of your shift?
- ... you have the right to paid holiday?
- ... your employer has to provide you with health insurance in most countries?
- ... you can always be treated anonymously and free of charge by the yard paramedics?
- ... you do not have to pay any money for your protective equipment?
- ... your accommodation must comply with minimum German standards?
- ... you have to be compensated for any overtime you work (time off or pay)?
- ... a doctor or paramedic is never allowed to inform your employer about your illness without your consent?

## **MEYER**



In cooperation with:





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## YOUR RIGHTS AS AN EMPLOYEE





A very warm welcome to MEYER WERFT! This brochure will inform you about your rights as an employee.

Please read the following information carefully, because certain rights apply to all employees in Germany, regardless of their country of origin.



## I

## WE ADVISE YOU ...

- ... to ask your employer for a written contract of employment in your language, if this has not been provided.
- ... only to accept notice of dismissal in writing.
- $\dots\,$  to always check your time sheet carefully and only sign it then.
- ... to request a pay slip from your employer in writing, if you do not receive one.
- $\dots\,$  always to keep your proof of health insurance on you.
- ... to carefully check whether you are entitled to sick pay.

The MEYER Group stands for honesty and fairness. We do not tolerate any discrimination, violence or other criminal actions. Please support us to comply with all rights and to ensure all employees are treated fairly.



If you think that your rights as an employee or those of your colleagues are not being complied with, please contact...

- ... in writing: compliance hot line @meyer werft. de
- ... by telephone (English/German): 04961 81 4500
- ...in person at any time: Gate 3
- ... the Works Council of MEYER WERFT.

MEYER WERFT will help you quickly, in person and discreetly.